

**Jaclyn Heights**  
*at West New York*

**APARTMENT APPLICATION FORM:**

THIS FORM IS SUBJECT TO OWNER'S APPROVAL & ACCEPTANCE

\*\*PLEASE PROVIDE A COPY OF ALL VALID PHOTO ID(S) ALONG WITH COMPLETED

FORM DATE: \_\_\_\_\_

DATE OF EXPECTED OCCUPANCY: \_\_\_\_\_

DESIRED NUMBER OF BEDROOMS: \_\_\_\_\_

HOW DID YOU HEAR ABOUT US: Building Sign  Open House Sign  Newspaper  Web  
site  E-mail  Internet  Other \_\_\_\_\_

ARE YOU WORKING WITH A REALTOR: Yes  No

AGENT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

AGENT'S OFFICE NAME: \_\_\_\_\_

**APPLICANT:**

**1. NAME:** \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

HOW LONG: \_\_\_\_\_

PHONE#: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**PLACE OF EMPLOYMENT:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

LENGTH OF TIME: \_\_\_\_\_

POSITION & CURRENT INCOME: \_\_\_\_\_

WORK#: \_\_\_\_\_

**BANK NAME & ADDRESS:** \_\_\_\_\_

ACCOUNT NUMBER & TYPE: \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIME: Yes  No

**APPLICANT:**

**2. NAME:** \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

HOW LONG: \_\_\_\_\_

PHONE#: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**PLACE OF EMPLOYMENT:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

LENGTH OF TIME: \_\_\_\_\_

POSITION & CURRENT INCOME: \_\_\_\_\_

WORK#: \_\_\_\_\_

**BANK NAME & ADDRESS:** \_\_\_\_\_

ACCOUNT NUMBER & TYPE: \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIME: Yes  No

**APPLICANT:**

**3. NAME:** \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

HOW LONG: \_\_\_\_\_

PHONE#: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**PLACE OF EMPLOYMENT:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

LENGTH OF TIME: \_\_\_\_\_

POSITION & CURRENT INCOME: \_\_\_\_\_

WORK#: \_\_\_\_\_

**BANK NAME & ADDRESS:** \_\_\_\_\_

ACCOUNT NUMBER & TYPE: \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIME: Yes  No

**OTHER RESIDENTS (NAME & DATE OF BIRTH):** \_\_\_\_\_

\_\_\_\_\_  
**REFERENCE:** \_\_\_\_\_

\_\_\_\_\_  
**NUMBER OF AUTOMOBILES WITH MAKE & MODEL:** \_\_\_\_\_

\_\_\_\_\_  
LICENSE PLATE #(s): \_\_\_\_\_

**PET(S): CAT(S)\_\_\_\_\_ DOG(S)\_\_\_\_\_ & WEIGHT:** \_\_\_\_\_

(maximum number of pets allowed is two, cats and/or dogs only /large pets subject to landlord's approval)

**Monthly Rent:** \_\_\_\_\_

**Additional Rent (if applicable):** \_\_\_\_\_

**Security Deposit:** \_\_\_\_\_

**TOTAL AMOUNT DUE:** \_\_\_\_\_

By signing below, I/we certify that the above information is correct and complete and authorize Landlord /Landlord's Agent(s) to obtain information it deems necessary in the processing of my application, including, credit reports, civil or criminal actions, rental history, employment/salary details, police and vehicle records and any other relevant information. If I rent the unit, I understand the information on this form may be maintained in a tenant database for up to five (5) years after I vacate the premises. I also understand that the credit check fee is non-refundable, even if my application is denied.

\_\_\_\_\_  
TENANT

\_\_\_\_\_  
TENANT

\_\_\_\_\_  
TENANT

\_\_\_\_\_  
AGENT